



MIDDLETOWN VOLUNTEER FIRE & RESCUE CO., INC.
APPLICATION FOR MEMBERSHIP

MEMBERSHIP APPLICATION

PLEASE READ PRIOR TO COMPLETING THE ACCOMPANYING APPLICATION.

Dear Applicant:

Thank you for your interest in the Middletown Volunteer Fire & Rescue Company, Inc. We appreciate your desire to volunteer and help serve the community.

MEMBERSHIP PROCESS:

1. Review the membership eligibility requirements listed below on this application.
2. All applicants are required by Virginia Administrative Code 12VAC5-31-540 to submit fingerprints for a criminal background check, no more than sixty days of the individual's new member affiliation with an EMS Agency. The Office of Emergency Medical Services (OEMS) utilizes the state contractor, FieldPrint, to collect and submit electronic fingerprints for required background checks. Prior to scheduling an appointment for fingerprinting, non-certified personnel must affiliate with Middletown Volunteer Fire and Rescue. To do so, go to <https://vdhems.vdh.virginia.gov/emsapps/f?p=200:16>. Once complete you will receive an email prompting you to finish setting up your account. To schedule a fingerprinting appointment, go to <https://www.vdh.virginia.gov/emergency-medical-services/regulations-compliance/fingerprinting/> and follow the steps. Co. 12's EMS Agency number is 0248. At the end of the process, print the Confirmation Page. You will need to take the Confirmation Page with you to the fingerprinting appointment. When scheduling the fingerprint appointment, information will be provided as to what acceptable forms of identification are required at the appointment. FieldPrint code for **non-certified** providers is FPV999NC; for **certified** providers, it is FPV1041C.
3. Complete the attached DMV Driver Record Request (or submit request at https://www.dmv.virginia.gov/general/#records/drive_record.asp) and submit the form and receipt of application to the DMV. Return the driver record with your Company Membership Application.
4. Complete a membership application; attach \$1 for dues and copies of any certifications that you have (CPR, fire/EMS certifications). If you are under 18 years of age, you must attach your latest report card/progress report with your application and include your parent/guardian's signature. Completed applications and attachments can also be scanned/mailed to co12secretary@gmail.com (*Subject: Membership Application*).

Please mail/drop off application and all corresponding attachments to:

Middletown Volunteer Fire & Rescue Co., Inc.

Attn: Membership Committee

PO Box 111

Middletown, VA 22645

MEMBERSHIP ELIGIBILITY REQUIREMENTS:

1. **Complete a Company membership application, fingerprinting, and DMV Record requirements.**
2. Per the Commonwealth of Virginia, the Company is required to have a criminal history background check conducted through the Central Criminal Records Exchange and the National Crime Information Center via the Virginia State Police and a DMV driving record check on any applicant requesting membership. (*Section 12VA5-31-540, VA EMS Rules & Regulations through the Virginia Department of Health*).
3. Attend Company orientation with Membership Committee prior to application being voted on.
4. We require our members to have a *minimum* of 24 hours of **in-station** service to the Company per year.
5. All perspective members will be voted on by ballot, by the membership at a regular company meeting. Upon a two-thirds (2/3) affirmative vote of the members present and voting, the applicant will become a Probationary Member for a period of six (6) months. If you are deemed ineligible by the Office of EMS and Commonwealth of Virginia, your membership will be revoked.

ADDITIONAL REQUIREMENTS FOR JUNIOR MEMBERS (16-17 YEARS OF AGE):

- Junior Members must be at least sixteen (16) years of age.
- Attend Company orientation with Membership Committee prior to application being voted on. Parental permission is required of applicants for Junior Membership, and such membership shall be probationary for its duration. Junior membership applicants are encouraged to bring their parent(s) or guardian(s) to the membership orientation.
- A Junior Member shall not be a member of any other company.
- Junior Members must maintain at least a “C” average, with no failing grade (F) in any class, during the school year. A copy of their report card must be presented to the Junior Advisor within one (1) week of receipt. If average goes below a “C” or presents a failing grade of “F”, the member shall be suspended until the next progress report or report card is presented to the Junior Advisor with a “C” average or above, with no failing grade (F) in any class, with the exception of the final report card of the grading period. If the final report card is below a “C” average or contains a failing grade (F) in any class, the Junior member shall remain in good standings with the assumption that they present a report card with a “C” average or above with no failing grade (F) in any class, after the first nine (9) weeks of the next school year.
- After six (6) months of junior member probation, upon recommendation of the Junior Advisor to the Membership Committee, a junior member may be presented to the Company to continue the probationary period or to be dismissed from the Company. They will be voted on by ballot by the membership at the regular Company meeting.

If you have an email address, please include it. This is our main means of communication with members. It is also the quickest way to get information out to everyone regarding events, training, and important information. Once your application has been received, you will be notified that it has been received by the Committee and will confirm your orientation date and time.

MIDDLETOWN VOLUNTEER FIRE & RESCUE CO., INC.
APPLICATION FOR MEMBERSHIP



Date of Application: _____

Full Name: _____ Social Security #: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Physical Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: (_____) _____ Home Phone: (_____) _____

Date of Birth: ____/____/____ Age: _____

Gender: *Male* *Female*

E-Mail Address: _____

***NOTE: Email is our main source of contact for our applicants and we rely heavily on email for disseminating information with our members.*

I am pursuing: Regular Membership (*18+ years of age*) Junior Membership (*under 18 years of age*)

Membership Interests: Firefighting EMS *Fundraising only

**NOTE: Fundraising is EXPECTED of all members.*

EMPLOYMENT INFORMATION:

Present occupation: _____ *Full Time* *Part Time*

Employer: _____

EDUCATION (if enrolled in high school or college):

School: _____

City/State: _____

Year in School: *Freshman* *Sophomore* *Junior* *Senior* Graduation Month/Year: _____

CURRENT/PREVIOUS MEMBERSHIPS

List any fire department or rescue squad where you have or have had other memberships. *If you fail to mention past or present memberships, your application will be automatically withdrawn and denied.*

Name of Department/Company & City/State	Are you a current member?	How long were you a member?	**Were you dismissed?
	Yes No		Yes / No
	Yes No		Yes / No
	Yes No		Yes / No

***If you were dismissed from a previous department/company, please explain:* _____

TRAINING/CERTIFICATION:

Fire Training & Certification (*Please include copies of certification*): _____

Emergency Medical Training & Certifications (*Please include copies of certification*): _____

ADDITIONAL INFORMATION:

1. Have you ever been convicted of a misdemeanor or felony (*besides traffic violations*)? Yes No
(If “yes”, please explain) _____

2. Have you ever been convicted of a traffic violation (*speeding ticket, reckless driving, etc.*)? Yes No
(If “yes”, please explain) _____

3. Do you have any physical conditions preventing you from doing certain types of work? Yes No

REQUIRED PHYSICALS FOR OPERATIONAL MEMBERS:

Physicals are required for all volunteers that run fire and EMS calls. Upon membership approval by the Company, applicants will contact the Frederick County Fire and Rescue Department to set up a physical.

The information provided on this application for membership is true and complete to the best of my knowledge. I hereby authorize the Middletown Volunteer Fire & Rescue Co., Inc., (Company) to contact any family member, employer, or any other individual to conduct a personal background investigation. I also hereby authorize the Company to conduct all said criminal background checks and driving record checks. If any information is found to be false or not specified, I understand that this application becomes void and I must wait one year to re-apply for membership.

Applicant Signature: _____ **Date:** _____

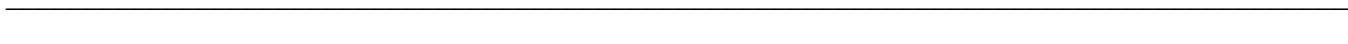
REFERENCES:

- Please provide first/last name, city/state, phone number or email, and how long you have known this person.
- Only ONE Company member can be used as a reference.
- NO family members may be used as a reference.

1.

2.

3.



*******FOR OFFICE USE ONLY*******

Name of Applicant: _____

Date of Application: _____

UPON RECEIPT OF APPLICATION:

Date Application received by Secretary: _____

Date Criminal Background Report Returned: _____

APPROVED _____

DENIED BY OEMS _____

DMV Driving Record Returned: _____

Date & Time of Orientation: _____

Initial Membership Committee Reports: Favorable Denied

Dues Payment: With Application Other Date _____

NOTES:

PROBATIONARY VOTE:

Date Application Read to Membership: _____ Date Voted On: _____

Membership Type (Following Vote): Junior Probationary Denied Tabled/Other

Assigned Preceptor: _____

Date Applicant Notified by the Secretary or Membership Committee: _____

Probationary Membership Card Given: _____ Date of New Member Packet: _____

NOTES:

RE-VOTE: Following Probationary Period

Date of Re-Vote: _____

Membership Committee Reports: Favorable Denied

Membership Type Following Membership Vote: Active Denied Other

Date Applicant notified by the Secretary or Membership Committee: _____

NOTES: